

The Littlewick Green Society

CONSTITUTION

1 SOCIETY NAME

The Society shall be known as The Littlewick Green Society (the Society or LGS).

2 OBJECTIVES

The objectives of the Society shall be to promote and encourage:

- i the preservation, maintenance and improvement of the character and beauty of Littlewick Green as a rural village;
- ii high standards of architecture and planning in any development within Littlewick Green;
- iii the beautification and improvement of features of general public amenity or historic interest in Littlewick Green;
- iv the facilitation of events, from time to time, that help bring villagers together for social interaction thereby enhancing the Littlewick Green community for all who live in the village.

3 MEMBERSHIP

Membership of the Society is open to all residents of Littlewick Green.

4 ANNUAL VILLAGE MEETING

An Annual Village Meeting (AVM) of the Society shall be held every calendar year unless outside influences prevail. The notice period for an AVM is to be a minimum of 21 days. At the AVM the following business should be conducted:

- i the election of the Officers as defined in clause 8 below;
- ii the election of the Executive Committee as defined in clause 9 below;
- iii the presentation of the Executive Committee's report on its activities since the previous AVM and on the finances of the Society;
- iv the transaction of any other business that may be approved by the chairman of the meeting.

5 ORDINARY VILLAGE MEETING

The Executive Committee may call an Ordinary Village Meeting of the Society provided that a minimum of 7 days' notice is provided.

6 SPECIAL VILLAGE MEETING

A Special Village Meeting of the Society will be held within 28 days from receipt by the Secretary of a request, signed by not less than 10 members of the Society, provided that a minimum of 14 days' notice is given to members.

7 QUORUM

At the AVM and at an Ordinary or Special Village Meeting of the Society, 10 members personally present make a quorum. No formal business may be transacted unless there is a quorum.

8 OFFICERS

- i Nominations for the election of Officers must be received by the Secretary not less than 72 hours before an AVM. The election of Officers will take place before the election of the Executive Committee.
- ii The Officers of the Society shall consist of Chairman, Secretary and Treasurer.
- iii All Officers remain in post until the next AVM and will have to seek re-election then.
- iv Each Officer should serve for no more than 3 years with at least 1 new Officer being elected to a post each year.

9 EXECUTIVE COMMITTEE

- i The Executive Committee shall consist of the Officers and not more than 10 others.
- ii The Executive Committee may, from time to time, co-opt up to 3 further persons to assist with specific projects or programs as required.
- iii Nominations for the election to the Executive Committee must be made up to 72 hours before the AVM, the consent of the proposed nominee having been obtained. If the nominations exceed the number of vacancies, a ballot will take place.
- iv All members of the Executive Committee shall remain in post until the next AVM and will have to seek re-election then. An Executive Committee Member may be removed at any time by consensus of the Executive Committee. The resolution for removal should be formally submitted to the Secretary in writing and a vote taken with at least 75% of all other Executive Committee members approving the resolution.
- v The Executive Committee has the authority to act for and on behalf of the Society in all matters with which it is concerned, including decisions relating to filling Committee vacancies by co-option until formally approved by AVM.
- vi Five shall form a quorum for a meeting of the Executive Committee.
- vii Executive Committee meetings will be convened by the Secretary giving 7 days' notice.
- viii The Executive Committee must use its best endeavours to ensure the safe keeping of the Society's assets.
- ix In the absence of the Chairman, the Secretary will chair meetings of the Executive Committee.

10 SUB-COMMITTEES

The Executive Committee shall, where appropriate, appoint a sub-committee to deal with specific matters within the general aims and objectives of the Society.

11 FUNDING

- i The Executive Committee shall have the power to canvass for monies to carry out the objectives of the Society.
- ii The Society will operate as a not-for-profit organisation.

12 EXPENSES OF ADMINISTRATION

- i The Executive Committee will pay all proper expenses of administration and management of the Society, out of the monies held by the Society.
- ii All expenditure must be approved by 2 Officers of the Society.

13 AMENDMENTS

The Constitution may be amended by a two-thirds majority of members present at an Annual or Special Village Meeting, provided that 10 days' notice of the proposed amendment has been displayed in the village.

14 WINDING UP OF THE SOCIETY

- i The Society may be wound up by a two-thirds majority of the members present at an Annual or Special Village Meeting, provided that notice of the proposal has been given to all members within the notice of the meeting.
- ii In the event of the winding up of the Society, its available funds may be transferred to one or more bodies that have objectives similar, or reasonably similar, to those of The Littlewick Green Society. They will be chosen by the members present.